

Term of Reference Interns on Climate Diplomacy

Background

IRID (Indonesia Research Institute for Decarbonization) is an Indonesia-based think tank focusing on policy analysis and policy advocacy to support decarbonization and resilience society. As an open and neutral organization, IRID supports gender equity, having two out of four its co-founders are women. IRID will employ and treat people based on their capabilities that suites to the need of the organization, not based on their gender, ethnicity, nor religion.

Established on 13 December 2020 in Jakarta, Indonesia, IRID was founded with a strong vision to continuously promote decarbonized and climate resilient development, not only in Indonesia, but also at the global level. IRID works in the areas of, but not limited to, climate policy and negotiation, carbon market, renewable energy policy and development, climate finance as well as environment and climate law. IRID also aims to not only raise awareness but also to build capacity of relevant stakeholders to enable them to actively contribute in the effort to achieve decarbonized and climate resilient societies.

IRID has been working on the issue of Climate Diplomacy in the context of United Nations Framework Convention on Climate Change (UNFCCC) since IRID first established. Along with time, IRID expands its diplomacy work not only on Climate Change, but also on Energy in various avenues aside from UNFCCC, including G20 and ASEAN. In the context of UNFCCC, IRID has been working on issues related to, amongst others, Article 6 of the Paris Agreement, Mitigation, Adaptation, Loss and Damage, Climate Finance, Response Measures, as well as Gender, which are important to achieve the objective of the Paris Agreement.

Realizing the importance of the above issues, IRID is currently opening several internship opportunities, with the following tasks and requirements.

Scope of Work

The interns will be working as a part of IRID's Policy Advocacy Department, under the supervision of Policy Advocacy Director, to undertake the following tasks:

1. Studying documents and decisions related to climate issues including those from UNFCCC, particularly those related to COP29 and towards COP30;
2. Summarizing outcomes of UNFCCC sessions, not limited to Global Stocktake, Climate Finance, Global Goal on Adaptation, Loss and Damage, Just Transition Work Program, Gender, Mitigation Work Programme, Enhance Transparency Network, Technology Transfer, Capacity Building, and Mission 1,5°C;
3. Contribute to the development of COP30 guides for each issue;

4. Collaborating with IRID's Research Department as necessary;
5. Contributing to the research and development of communication materials, as necessary.

Selection Criteria

- Minimum Bachelor degree from any background, however, having legal studies as a background, will be an advantage;
- Eager to learn on issues related to climate change, energy, and finance, in the context of Climate Diplomacy, particularly under UNFCCC;
- Experience in working with administrative and organizing events, including developing terms of reference;
- Ability to do data collection, will be an advantage;
- Capacity to work simultaneously on a variety of issues and tasks independently, adjusting to priorities and achieving results with agreed objectives and deadlines.
- Demonstrated ability to function as a team player in a multicultural team, within and across teams, deliver on complex and sometimes parallel tasks on very tight deadlines.

Internship Period

The internship program will be held in 6 months, commencing on **June 2025** and concluding on **December 2025**, focusing on the following subjects:

- Global Stocktake and Gender;
- Article 13 of the Paris Agreement, including Enhanced Transparency Framework (ETF);
- Climate Finance;
- Response Measures, Just Transition Work Programme, and Mitigation Work Programme;
- Technology Transfer and Capacity Building;
- Adaptation and Loss and Damage.

The interest applicants are welcome to indicate at maximum **three subjects above in order of priority** and including it in the cover letter.

The Interest applicants may send us your CV and cover letter to irid@irid.or.id **at the latest 18 May 2025**, with **Subject: Interns_Climate Diplomacy_[1st Subject Interest]_[Your Name]**. For example:

- Name: **Maria Geraldine**
- Three subject interests:
 1. **Global Stocktake and Gender;**
 2. **Article 13 of the Paris Agreement, including Enhanced Transparency Framework (ETF);**
 3. **Climate Finance;**
- Subject should be written on email: **Interns_Climate Diplomacy_Global Stocktake and Gender_Maria Geraldine**